

LEASING SUITE INFORMATION

ICSC is continually looking for ways to improve the exhibit space application and space assignment process. We have implemented a new online system that allows you to renew and pay for your booth space at the 2017 ICSC Quebec Conference through Map Your Show, our official floor plan management system. Please visit www.icsc.org/2017QC or contact Mayuri Khemlani at mkhemlani@icsc.org for a booking link.

When

Wednesday, June 14, 2017 | 9:30 am – 5:00 pm

Thursday, June 15, 2017 | 9:00 am – 2:00 pm

Where

Palais des congrès de Montréal
510–511 rooms

Includes

- Standard carpeting
- One (1) 26' x 78' Company ID sign
- One full conference badge

NOTE: Each additional staff person must be a paid registrant of the 2017 ICSC Quebec Conference.

Guidelines

- Exhibits must not extend beyond the boundaries of the booth.
- All exhibitors are required to provide General Liability insurance naming ICSC, the official expo contractor and the venue as co-insured to the ICSC contact listed below.
- Please adhere to the height restrictions as outlined in the ICSC Design Criteria (available in the exhibitor manual).
- All guidelines are subject to regulations of venue and ICSC.

Deadline

In order to be listed in the Deal Making Directory, ICSC must receive your exposition agreement with full payment by **April 21, 2017**.

Fees

Check or credit card accepted as payment. Make check payable to ICSC. Booth fee is non-refundable. **All rates are in CND.**

ICSC GST ID # R122853757

	Member	Non-Member
Per leasing suite, GST Included	\$4,000 CND	\$5,500 CND

Availability

- **Spaces will be assigned based on the ICSC Quebec Conference priority point system.**
- Applications cannot be processed without payment.
- ICSC cannot guarantee that you will not be placed near a competitor.

Notification

You will receive Booth Confirmation email from ICSC three months prior to the meeting, if a booth has been reserved for you. **If you do not receive an email regarding the status of your request, contact Mayuri Khemlani at mkhemlani@icsc.org.**

Cancellations

Notify ICSC immediately if you must cancel. All exposition deposits and payments are non-refundable and non-transferable.

Contact

Mayuri Khemlani | +1 646 728 3518 | mkhemlani@icsc.org
ICSC - Trade Expo Department
1221 Avenues of the Americas, New York, NY USA 10020

Terms, Conditions and Rules

This application is subject to ICSC Terms, Conditions and Rules for Exhibitors available at www.icsc.org/event-terms-and-conditions, which are hereby incorporated by reference.